



# M.S. KAWAR INTERNATIONAL SCHOOL

CBSE AFFILIATION NO. 1730421

## Guidelines for Examinee

- ✚ Students must be seated at their assigned seats by given time.
- ✚ Students must carry admit cards daily
- ✚ Students must carry all stationery items that is required in the exam.
- ✚ 4 Students must come in school uniform.
- ✚ If you are absent on any exam day, you need to submit valid medical certificate.
- ✚ If you indulge in any kind of plagiarism (act of copying), you will be marked as zero.
- ✚ 7 You should not carry any of the following things during exam
  - a) notebooks. b) books c) mobiles. d) digital watch. e) gel pens
- ✚ 8. Students must not talk, whisper, do hand signal or any other form of verbal or non-verbal communication during the exam. Such actions will be penalized having the intention to cheat.
- ✚ 9. Students who are late will not be given extra time.
- ✚ 10 Only essential writing materials are allowed on the student's seats. All bags, books and any unauthorized materials should be left at the front of the classroom.
- ✚ 11 Read the instructions to fill OMR answer sheet twice. No mistakes in filling the OMR answer sheet
- ✚ 12. **Instructions to fill OMR Answer Sheet (If applicable)**
  - Use blue/black ball point pens for filling the sheets.
  - Darken the bubbles completely. Don't put a tick mark or a cross mark where it is specified that you fill the bubbles completely. Half-filled or over filled bubbles will not be read by the software.
  - Never use pencils to mark your answers.
  - Never use whiteners to rectify filling errors as they may disrupt the
- ✚ Scanning and evaluation process
  - Writing on the OMR Sheet is permitted on the specified area only and even small mark on other than specified area may create problem during the
- ✚ Scanning process.
  - Do not fold the OMR Sheet
  - Multiple markings will be treated as invalid response.

