



M.S. KAWAR INTERNATIONAL SCHOOL

CBSE AFFILIATION NO. 1730421

Guidelines for Dictation, Recitation & Mental Math

Dear educators

You all are requested to strictly follow the given guidelines for Dictation, recitation & reading

Dictation

1. It will be conducted as per dictation paper on the date mentioned on the date sheet in the regular period.
2. You should repeat the words at least twice.
3. You should also read all the words again after you dictate all the words.
4. Kindly check the pronunciation from the dictionary so that the word spoken is loud and clear.
5. Stand at the stage of the class and dictate the words. Do not take rounds, it will avoid cheating.
6. If the seating is of two ask students to hide the sheets properly.

Recitation

1. All poem of term 1 and term 2 should be ask to learn.
2. Any two poem can be selected by the students.
3. Make sure the rubrics should include the following-
 - a) **Name of child**
 - b) **Name of the poem and poet**
 - c) **Memorization**
 - d) **Clarity and expression**
 - e) **Diction & intonation**
 - f) **Pausing & Pacing**

Mental Math

1. Tables as following
 - a) Class I – 2 to 6
 - b) Class II – 2 to 8
 - c) Class III – 2 to 10
 - d) Class IV – 2 to 12
 - e) Class V – 2 to 15
 - f) Class VI – 2 to 20
 - g) Class VII – 2 to 20
 - h) Class VIII – 2 to 20
2. At least one problem sum for all classes I to VIII
3. Formulas (rubrics for the same)
4. One question of critical thinking.

EXAM CELL

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